

Developing Reports

Development Lifecycle



1: E.g. Filter selection, slicer type, visual sort order, bookmark selection

Developing Reports

Creating New Report File

- Commonly, reports are developed in *Power BI Desktop* – however reports can also be created in the *Power BI Service*¹
- New reports (PBIX files) can be created in **Power BI Desktop** by:
 - Opening a *new instance* of Power BI Desktop
 - Selecting *New* from the File menu
 - Selecting *Save As* from an existing (PBIX) file



1: Reports created in the service can be downloaded as PBIX files

Developing Reports

Creating New Report File ► Adding Pages

- Currently, a report must contain (at least) one *non hidden* page
 - In the future this may change – as it is becoming more common to *develop models and reports separately* in Power BI
- Report page configurations include:
 - Adding
 - Renaming
 - Deleting
 - Hiding
 - Ordering

